

ST. JOSEPH’S CONVENT HIGH SCHOOL, CBSE - CHITTARANJAN

Cir. No 01/ 2024

“Education’s purpose is to replace an empty mind with an open one.”– Malcolm Forbes

Dear Parents / Guardians,

The power God is an unshakable tower, which humanity can rely upon. I thank God and each time I think of you, I pray with joy. Yes, the power of God was always with us. He has guided us and protected us throughout the session and still continues to do so.

With these lines I like to highlight that, St. Joseph’s Convent High School-CBSE, not only enhances the hidden talents of the students but also gives emphasis to the Integral Human Development of each person. Holistic education is imparted in developing a child's physical, emotional, moral, psychological and spiritual growth. Every person is a reflection of God and is worthy of respect. Through the value based education we teach students to respect every person and nature.

We live in an ever-evolving technological landscape with smart devices and millions of applications with easy-to-use technology at our disposal for browsing information, connecting to people around the globe with social media. Beneath the countless utilities lies the dark side of cybercrimes, which has affected the mental health of kids exposed to the internet in the early years. In the midst of threats and attacks students were inclined to this situation during the pandemic period and the effect has affected many students. In this situation the teachers had uphill tasks to mitigate these attacks to ensure that appropriate sensitization and awareness were provided. The students were guided not to be the victims of these gadgets; they were guided on a daily basis by conducting role plays and meaningful prayers during assemblies.

I am indebted to all my staff, both teaching and non-teaching for playing a vital role in molding and guiding the students, for completing the year 2023-24 successfully.

Dear parents, the School management appreciates your whole hearted cooperation and support. We do expect your valuable support in the coming session 2024-25.

I would like to draw your kind attention to the following information for scholastic year 2023-24

1. **Result Schedule:**
Result for the Session 2023-2024 for Classes KG to IX & XI was published on – 14-03-2024.
2. **Withdrawal:**

i. Parents/Guardians, who intend to withdraw their wards, are requested to apply for Transfer Certificate (T.C) by 31st March, 2024, after clearing the fees of the respective session.

ii. Any student, who leaves the school in the midsession or during the ongoing academic year, will have to pay the fee till the month of the issued transfer certificate.

AVAILABILITY OF BOOKS & SCHOOL STATIONERY (2024-25)

Books will be made available from 22-03-2024 onwards in the school campus; we thank Mr. Uttam Kumar Maity Dy. GM (CLW) and Dr. C Dutta for all their generosity and support in making the venture happen in the campus for serving our parents, we also thank M/s Katha – o – Kahini for giving a less of 10 % on the price of books to the parents.

The approx. rate chart of the book set including copies is given below:

| Sl no | Class | General Set | Bengali Set | Hindi Set |
|-------|-------------|-------------|-------------|-----------|
| 1 | K.G. I | 2564.00 | - | - |
| 2 | K.G. II | 3189.00 | - | - |
| 3 | CLASS – I | - | 3600.00 | 4050.00 |
| 4 | CLASS – II | - | 4050.00 | 4524.00 |
| 5 | CLASS – III | - | 4282.00 | 4752.00 |
| 6 | CLASS – IV | - | 4290.00 | 4824.00 |
| 7 | CLASS – V | - | 4750.00 | 5318.00 |

| Sl no | Class | General Set | Bengali Set | Hindi Set |
|-------|--------------|-------------|-------------|-----------|
| 8 | CLASS – VI | - | 6324.00 | 6334.00 |
| 9 | CLASS – VII | - | 6094.00 | 6024.00 |
| 10 | CLASS – VIII | - | 6344.00 | 5924.00 |
| 11 | CLASS – IX | - | 7213.00 | 7863.00 |
| 12 | CLASS – X | - | 4995.00 | 5195.00 |
| 13 | CLASS – XI | - | 5903.00 | 5663.00 |
| 14 | CLASS – XII | - | 6682.00 | 6457.00 |

Note: This rate list is approximate which includes book, copy, and cover

AVAILABILITY OF BOOKS INSIDE SCHOOL CAMPUS

| SESSION : 2024 - 2025 | | | |
|------------------------------|------------|--------------------------|------------------------|
| DATE | DAY | TIME | CLASS |
| 22.03.2024 | FRIDAY | 09.00 A.M. TO 11.00 A.M. | KG-I & KG-II |
| 22.03.2024 | FRIDAY | 11.00 A.M. TO 01.00 P.M. | I & II |
| 22.03.2024 | FRIDAY | 02.00 P.M. TO 04.00 P.M. | III & IV |
| 23.03.2024 | SATURDAY | 09.00 A.M. TO 11.00 A.M. | V |
| 23.03.2024 | SATURDAY | 11.00 A.M. TO 01.00 P.M. | VI & VII |
| 23.03.2024 | SATURDAY | 02.00 P.M. TO 04.00 P.M. | VIII |
| 24.03.2024 | SUNDAY | 09.00 A.M. TO 11.00 A.M. | X |
| 24.03.2024 | SUNDAY | 11.00 A.M. TO 01.00 P.M. | IX |
| 24.03.2024 | SUNDAY | 02.00 P.M. TO 04.00 P.M. | XI , XII & ALL CLASSES |

Books will be available in school campus on the given dates.

School uniform for Classes KG I to XII to be followed.

Shirt for Boys – Red square Check with school badge in pocket (light khaki border in pocket, collar & cuff)

Shirt for Girls – Red square Check with school badge in pocket (no border)

Pant: – Light Khaki.

Skirt: - Light Khaki.

House T – Shirt & Track Pant – On Fridays and on Activity Days.

White Uniform: – On Wednesdays.

Shoes – Black with regular uniform & White Canvas shoes with white uniform & House dress.

Socks – Class KG I – VIII – Cream colour socks with red school badging.

Class IX – XII – White colour socks with red school badging.

The school uniform is important and also students should come to school wearing a proper neat & tidy uniform.

New Scholastic Year:- 2024-25

- New Scholastic year will start from 2nd April 2024 (Tuesday). On the opening day, classes will be 07:10 AM till 10:00 AM. School timings for new scholastic year (2024- 2025): Class KG – I & KG – II – 07:10 a.m. – 12:00 p.m. , Class I to X - 7:10 a.m. - 1:10 p.m. , Class XI & XII – 07:10 a.m. – 12:30 p.m.**
- Class time table and other information will be provided to the students by their respective class teachers on the re- opening Day.
- Wearing of precious ornament and carrying any types of electronic gadgets (Mobile, Smart Watch, Fit Band, and Normal watch) are strictly prohibited.

School Fee:-

- Monthly fee will be collected from 1st to 25th of every month, thereafter a fine of amount ₹ 50 will be charged along with fees for the month not cleared.
- Annual fee is to be paid once yearly and that has to be cleared by 30th of April along with April Month Fee.**

FEE STRUCTURE FOR THE SESSION -2024-2025

| Particulars | K.G I & K.G II | CL I TO IV | | CL V - VIII | CL IX - X | CL XI | |
|-----------------------|----------------|------------|------------|-------------|-----------|-----------------------|--------|
| Admission fee | 9280 | 9490 | | 15080 | 17250 | Science with comp | 26200 |
| | | | | | | Science with comp | 26000 |
| | | | | | | Commerce with com | 25950 |
| | | | | | | Commerce without comp | 25750 |
| | | | | | | Arts | 25750 |
| Particulars | K.G I | K.G II | CL I to IV | CL V - VIII | CL IX - X | | CL XII |
| Annual fee | | 4500 | 4500 | 6000 | 6000 | | 9000 |
| Tuition fee | 1280 | 1280 | 1490 | 1980 | 2150 | CL XI & XII | |
| Science with comp | | | | | | | 3200 |
| Science without comp | | | | | | | 3000 |
| Commerce with com | | | | | | | 2950 |
| Commerce without comp | | | | | | | 2750 |
| Arts | | | | | | | 2750 |

I, thank each one of you for your help rendered to us, to carry out the responsibility and your readiness to respond whenever we called upon. Your trust and confidence in our institution is praise worthy .We look forward for the same in the future too.

We are very sure that with your help and continuous support, we will be able to take our school to the next highest level of excellence. At our end, we shall continue working with you for the best interests of our beloved students and our community at large.

May the coming year 2024-25, bring in bountiful blessings upon you and your families too. May God continue to shower His graces upon you.

Yours sincerely,
In the cause of Education
Sr. Priyanka
(Principal)

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